

# Professional Training Topics

Offered by WEA Staff to Locals and Regions on-site  
Updated February 4, 2010

*With sufficient notice, WEA can apply for PTSB credit for many of these offerings. This is not a complete list of available trainings. If you need something not listed, or want to arrange training, please call your UniServ Office.*

Central/Northeast	Casper	1-800-464-6419
Northwest	Thermopolis	1-800-464-6412
Southeast	Cheyenne	1-800-442-2395 x 112
Southwest	Rock Springs	1-800-660-6771

## **ACAPnet – Association Compensation Analysis Program**

Learn to analyze current salary schedules and discover possibilities for potential restructuring and its impact on total compensation.

## **Advocacy**

Specific trainings offered in each of the following rights areas for all education employees:

- Evaluation Process
- Basic Civil Rights
- Grievance Procedures
- Legal Process
- Personnel Files
- Issues Unique to Educational Support Professionals
- Self Advocacy

## **Association Representatives (AR) Training**

Learn the skills you will need to be an effective Association Representative.

## **Budget Analysis**

How does your school district budget compare with historical patterns and data? WEA will provide an analysis specific to your district.

## **Dancing with Porcupines (Dealing with Difficult People)**

Recognizing four basic difficult behavior patterns and developing techniques to deal with each type.

## **Dealing with Change (“Who Moved My Cheese?”)**

Provides individuals with the ideas and skills to achieve successful organizational change.

**Diversity**

Provides participants with the knowledge, skills, and awareness to interact across individual and group boundaries.

**ESP Rights and Self Advocacy**

Rights specific to non-certified employees.

**How to Say “NO” Without Losing Your Job!**

Practicing responsible self advocacy and assertiveness in the workplace; understanding insubordination and how to avoid it.

**“I Can Do It” – New Teacher Training**

An interactive training approach designed to meet the needs of teachers new to their career (years one through five); provides learning experiences that facilitate successful classroom management.

**Interest-Based Strategies (Negotiations/Bargaining Process/Problem-Solving)**

Team training in the IBS/IBN/IBB process and skills for those interested in learning and using collaborative decision-making

**Local Communications**

Learn how to create or improve your local association’s communications using newsletters, websites, and social media.

**Media Relations**

How to prepare for media interviews, generate publicity, and inform the public through press releases and advertising.

**Organizational Development/Organizational Effectiveness**

Develop local infrastructure to meet the needs of your members.

**Political Action (Government Relations)**

- How to organize and utilize political volunteers for effective influence on local and state elections
- Candidate Interview Team Training
- Legislative Contact Team Training

**Positive Parent Engagement**

There is a deeper connection to learning when you know the students and can build on what they already know and experiences they have already had. By connecting and building a partnership with parents, you can get to know your students better and, in turn, positively affect their learning.

**PRAXIS Preparation**

Nervous about taking PRAXIS II? This multi-session course can help you be best prepared.

## **"Prepared, Not Scared—How to Prepare to 'Get the Job!'"**

Preparation for job interviews for our student members.

## **Professionalism – What does it mean to you as an educator?**

Examine your responsibilities and rights as a professional educator, including information from the Professional Teaching Standards Board (PTSB).

# **Statewide Professional Growth Opportunities Available Through WEA:**

WEA is also pleased to provide numerous professional growth opportunities to its members on a periodic basis, such as:

- Bargaining Summit
- Delegate Assembly
- District Budget Hearings
- District Retreats
- Education Support Personnel (ESP) Summit
- Emerging Leaders Training
- Higher Education Summit
- Legislative Contact Training
- Research, Bargaining, and Lobbying (ReBeL) Conference
- SPARKS
- Student Member Conference
- Summer Institute

## **Additional Areas in which WEA Can Assist Locals:**

- Professional Issues
  - Discussions, white papers, research and information on education issues of importance, such as:
    - ESEA/NCLB
    - Highly-Qualified Requirements
    - Certification
    - Charter Schools
    - Alternative Compensation Plans
    - Personnel Evaluation
    - Other current issues
  - Professional Library materials available for check-out:  
Contact Kathy Scheurman: [kscheurman@nea.org](mailto:kscheurman@nea.org)
- OPSCAN
  - Climate surveys